**EVALUATION OF STAFF MOBILITY ORGANISATION**

*Each participant rates the quality of the 5 main activities of staff mobility organisation on a grid from 0% to 100% fulfilled. Comments are welcome to explain the rating. The average of all ratings gives the rating of the group. Ratings can be compared from one group to another to check the regression, the maintain or improvement of the organisation regarding the needs of participants.*

***Quality of the preparation and kick off preparation meeting*** *(content, presentations, answers to questions … )*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***0%*** | ***10%*** | ***20%*** | ***30%*** | ***40%*** | ***50%*** | ***60%*** | ***70%*** | ***80%*** | ***90%*** | ***100%*** |
|  |  |  |  |  |  |  |  |  |  |  |

***Comments:***

***Quality of overall organisation and logistics*** *(information received,**calendar- planning, accommodation, transport in the hosting place … )*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***0%*** | ***10%*** | ***20%*** | ***30%*** | ***40%*** | ***50%*** | ***60%*** | ***70%*** | ***80%*** | ***90%*** | ***100%*** |
|  |  |  |  |  |  |  |  |  |  |  |

***Comments:***

***Quality of the programme*** *(the content, the exchanges, the presentations, the moderation …)*

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| ***0%*** | ***10%*** | ***20%*** | ***30%*** | ***40%*** | ***50%*** | ***60%*** | ***70%*** | ***80%*** | ***90%*** | ***100%*** |
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***Comments:***

***Tools and materials*** *(the information received, the tools to debrief and report …)*

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| ***0%*** | ***10%*** | ***20%*** | ***30%*** | ***40%*** | ***50%*** | ***60%*** | ***70%*** | ***80%*** | ***90%*** | ***100%*** |
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***Comments:***

***The restitution and final meeting*** *(content, presentations, time to debrief,* ***…****)*

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| ***0%*** | ***10%*** | ***20%*** | ***30%*** | ***40%*** | ***50%*** | ***60%*** | ***70%*** | ***80%*** | ***90%*** | ***100%*** |
|  |  |  |  |  |  |  |  |  |  |  |

***Comments:***